

MINUTES

ORDINANCE COMMITTEE MEETING

July 12, 2016 – 8 a.m.

Conference Room A

Present: Councilor Michael Phinney, Chair: Councilors Sherrie Benner and Ben Hartwell

Also Present: Town Manager David Cole; Town Planner Tom Poirier;

1. Consideration of minutes of April 12, 2016 Committee Meeting.

A motion was MADE by Councilor Hartwell, SECONDED by Councilor Benner, and VOTED to approve the minutes of the April 12, 2016 Committee meeting as presented. Unanimous vote.

2. Current Business

- A. Review the Narragansett Development District and make appropriate recommendations for changes, if any, to the Town Council (referred by Town Council on January 5, 2016).

The Committee continued its discussion on this item.

The Committee noted that the former racetrack property (former Hannaford property off Narragansett Street) has been sold. The Town Planner reported that staff has not yet heard from the developer and does not know whether the owner knows the Council is considering whether to change revise the uses of the District. The Committee recommended that it wouldn't hurt to have a broad idea of amendments for the District so that staff could talk to the new owner.

The Committee reviewed uses for three similar Districts from other towns: Falmouth, Freeport, and Yarmouth. The Town Planner reviewed the Districts and noted that there were a good variety of uses.

The Committee discussed the following proposed uses for the District: Business park, medical buildings, business office buildings, light commercial, bank kiosk, restaurants, any residential, multi-family housing with size restriction, research park, hotels and hotels with a conference center. The Committee discussed the following uses as not a good fit for the District: used cars, roadside commercial such as outdoor storage, junk yards, and large big box stores or commercial buildings over a certain size.

After providing feedback to staff, the Committee requested that staff use the Falmouth and Yarmouth ordinances as models and revise the District language and bring it back to the Committee for further review and discussion sometime in September. It was agreed that staff will also recommend to the Committee whether hotels should be a permitted use in other districts. It was further agreed that staff will also look at daycares and gyms such as basketball courts as uses.

- B. Review a proposal to amend the Land Use and Development Code to all "Recreational Businesses" as a permitted use in the Industrial Zone and make a recommendation to Town Council (referred by Town Council on June 7, 2016).

The Town Manager reminded the Committee that the Town has limited industrial space. After discussion, a motion as MADE by Councilor Benner, SECONDED by Councilor Phinney, and VOTED to

recommend to Council that recreation uses not be added as a permitted use in the Industrial Zone. 2-1 (Hartwell). It was noted that this item will be placed on the August Town Council Meeting for consideration.

- C. Recommend proposal to standardize the Public Record and notification process to define how public notification is done and to include the records available on the Town website including but not limited to the Town Manager's agenda comments and weekly report (referred by Town Council on March 3, 2015).

The Committee discussed the public notification process for meetings and agendas. The Committee recommended that the Town's face book page be utilized to get the word out about Town meetings and Town news.

The Committee asked the Town Manager to provide a cost estimate for an LED sign at the public safety complex.

The Committee recommended that the Manager's agenda notes be posted to the Town web site.

It was agreed that staff will report back to the Committee at the next meeting on this item.

- 3. Other business.

No other business was discussed.

- 4. Adjournment.

There being no further business, a motion was MADE by Councilor Benner, SECONDED by Councilor Hartwell, and VOTED to adjourn. Unanimous vote.

Respectfully submitted,

Jeri Sheldon, HR Director